Hougham Without Parish Council

*13 Victoria Road, Capel-le-ferne, CT18 7LR*

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Minutes of the Meeting

Tuesday, 10th April 2018

Present:

Cllr Andrew Finnis (Chair) AF

Cllr Jodie Lamb (Vice-Chair) JL

Cllr Barry Barton BB

Cllr Dave

Cllr Don Taylor

Clerk Cathy Finnis CF (who composed these minutes)

Apologies:

Cllr’s Chris Bryan CB and Eddie Collins EC

**18/1 Apologies of absence**

Chris Bryan, Eddie Collins apologies.

**18/2 To identify any member’s interests**

There were no interests declared.

**18/3 To hear questions from the public.**

There were no members of the public present.

**18/4 To consider and agree an action plan for the village green to include:** AF has prepared t Village Green Review 2018 (included in these minutes)

* **Discussion of byelaws for the Village Green:** There was a discussion about the Council’s powers which come from the Open Spaces Ss 12&15, and the model byelaws that can be used. There was then a discussion about Dover District Council’s ‘Rules and Regulations’ and that the Council could possibly apply to ask for the village green to come under the DDC’s regulations. It was **RESOLVED** that the council would like to apply to come under the Public Space Protection Order (through DDC). Action: AF to write application.

It was RESOLVED that the Council will write a letter to UK Power Networks CEO asking for immediate payment otherwise a CCJ will be applied for. Action: CF and AF.

* **Buffer zone planting and upkeep:**

It is suggested to reinforce the outer boundary, whilst the planted border develops further and hopefully in time a fence will not be needed? It was decided to get quotations for fixing sheep netting with dual strand plain wire fencing to the three sides with buffer zone planting. *Action: AF to write a specification for fencing.*

* **Picnic tables locations and fixings:** They have arrived. They can be moved on site on Thursday morning and they take 4 people to move each table – (140kg each bench). They will need to be fixed in the village green. It was suggested that the benches are placed onto the village green and then fixed maybe by laying concrete/hardstanding at a slightly later date, after the locations are reviewed.
* **Car parking matting:** Action: July minutes for quotations for autumn works.
* **Play equipment condition review –** *deferred until a future meeting***.**
* **Site notices update and replacement requirements:** Action: AF and Dave working towards replacing these.

**18/5 To consider a grant application from the Village Hall Trustees.**

A grant application for the Village Hall Trustees has been received for £300.00 to pay a solicitor to register the title of the village hall and land registry fees. It was **RESOLVED** to grant them £300 conditional on use for this purpose only.

**18/6 To agree action on planning applications received including:**

1. **DOV/18/00278, DOV/16/01292** to allow use other than by the occupier (application under Section 73) at Great Hougham Court Farm, Gravel Lane, West Hougham. It was **RESOLVED** that the Council supports this application. Action: CF to enter onto planning portal.

**18/7 To agree payments:**

Glasdon UK Limited: 4 picnic tables for village tables £2530.42

HMRC £40.00

Molecatcher £150.00

**The meeting was closed at 8.58 pm by Cllr Finnis.**

**The next meeting of the Council is on Tuesday 8th May 2018**