*Hougham Without Parish Council*

*13 Victoria Road,*

*Capel-le-ferne*

*CT18 7LR*

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**Minutes of the Meeting**

Tuesday 11th September 2018

Present:

Cllr Andrew Finnis (Chairman) AF

Cllr Jodie Milner (Vice-Chairman) JM

Cllr Eddie Collins EC

Cllr Don Taylor DT

KCC Cllr Geoff Lymer

Clerk Cathy Finnis CF *(who wrote these minutes)*

Apologies:

Barry Barton

Chris Bryan

**18/51 To receive apologies for absence. Apologies were received from Cllr Barton and Cllr Bryan.**

**18/52 To identify any member’s interests.** None stated.

**18/53 To hear questions from the public.** There were no public present.

**18/54 To confirm the minutes of the meetings held on 10th July and 31st July 2018.**

It was **RESOLVED** that these minutes were true and a representative of the meeting and signed as such by Cllr Finnis.

**18/55 To consider matters arising from the minutes in 18/54**

10th July 2018:

18/39: issues around the waste disposal site continue.

18/15 continuing: Cllr Finnis and Cllr Lamb have visited the solicitor to progress the UK Power Networks issue. Still on going.

18/40 as agreed at the last meeting it will be carried out by Capel Groundworks, and scheduled be done in early November 2018

18/41 it was noted that this application has been granted with full permission (not with the restrictions as in the case of other similar planning applications).

**18/56 To review council’s reports:**

1. **County Councillor and District Councillor reports**

Cllr Lymer, KCC report:

• Public consultation on non-household waste recycling centre to deliver Kent's Waste Disposal Strategy for 2017-2035. There is an 8 week consultation period starting from the 6th September and ending on the 1st November 2018.go to: -[www.kent.gov.uk.wasteconsultation](http://www.kent.gov.uk.wasteconsultation/%22%20%5Ct%20%22_blank)

• KCC continues to carry on its pothole blitz before the weather deteriorates.

• Agriculture, horticulture consultation to seek views on future of role of agriculture, horticulture development board, which was created 10 years ago and funded by levy payers.

• UK fruit and vegetables growers will be able to recruit non EU migrants as seasonal workers post Brexit, under new pilot scheme by DEFRA.

• The Boundary Review has just been announced apart from my ward becoming larger thus increasing my workload, but the parish is unaltered.

• Leading up to preparations for post Brexit, my role as County Councillor has taken on additional liaison work often over in France with our counterparts from the Conseil Généralle du Nord to cover
a) the transition to low carbon economy.
b) Cross border business strategies in Northern France/Belgium re the control of pollution
c) Liaison work with the Councils for Calais and Boulogne.
d) Education.

1. **Financial Report – Cllr Barton** (in absentia – email report available).

Everything tallies with the exception of 2 cheques both issues on the 10th July but not presented by the payee, as yet, to the bank for payment.

1. 401 Payroll invoices £18.33
2. 406 Taxi Scheme £108.00
3. **Village Green Weekly Inspection Reports and update on work projects**
* No weekly inspections received from S. Withey as yet.
* Play equipment annual inspection report has just been received and to be considered at the next meeting.
* There are issues around continued dog mess on the Village Green. This needs to be addressed. The Council are going to hold an open session in the next council meeting to discuss this and the way forward.
1. **Update on waste build up at WH Skip Site**

There was no further official update yet.

**18/57 To agree our response to the Department of Transport’s Consultation on ‘The Future Use of Drones’.**

Cllr Finnis drew the Councillors attention to the Consultation and the proposals were basically agreed with. *Action:* Cllr Finnis to feed back to Terry Martin at KALC on council’s views.

**18/58 To consider/agree purchase of Finance Software package (Scribe Accounts) for this council’s accounting system.**

The Council **RESOLVED** to purchase the Scribe package for £193.50 +VAT *Action:* Clerk to purchase Scribe package.

**18/59 To agree purchase of a replacement council noticeboard for Church Hougham**

It was agreed that there needs to be a new council noticeboard  *Action:* Clerk to get quotes for the next meeting.

**18/60 To agree action on the planning applications received**

There were no planning applications received.

**18/61 Receive Council’s correspondence**

SLCC The Clerk Magazine

Clerks and Council Direct magazines

Kent Household Waste Recycling Centre Consultation

Prospective Councillor Evening, Thursday 8th November 2018 at 6pm at Dover District Council Offices.

**18/62 To agree payments:**

Clerk wages and office allowance (C Finnis) £ advised at meeting

County Taxis July and August 2018 for parishioner scheme £96.00

Village Green Maintenance (S. Withey) £80.00

Payroll Masters – monthly fee x 6 to August 2018 £30.31

*The meeting was closed by Cllr Finnis at 20.30*

The next scheduled meeting of Hougham Parish Council is due on Tuesday 13th November 2018, at Hougham Village Hall, and will be confirmed during the week before.