

# Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Thursday 4th July 2019**

Present:

Cllr Chris Bryan, Chairman (CB)

Cllr Jodie Lamb, Vice-Chairman (JL)

Cllr Christine Peel (CP)

Clerk Cathy Finnis (CF) *who composed these minutes.*

Apologies:

Cllr Don Taylor (DT)

County Cllr Geoff Lymer (GL)

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## Minutes of the Meeting.

**19/25 To receive apologies for absence;**

Cllr D Taylor was absent from the meeting, no reason given.

Geoff Lymer – could not return in time from meetings in Belgium.

**19/26 To identify any member's interests;** there were no member's interests declared.

**19/27 To hear questions from the public;** there were no members of the public present.

**19/28 To confirm minutes of the meeting** held on 18<sup>th</sup> June 2019

**Decision:** It was **RESOLVED** that the minutes were a true and accurate account of the meeting, and signed as such by Cllr Bryan. (CB)

**19/29 To consider matters arising** from minutes in item 4:

19/14 – **Registers of Interests** all received for the Council other than DT. *All others to be posted to DDC Action - Clerk*

19/17 – **report of a large number of lorries.** JL has been in communication with the landowner with a view to arranging a visit and inspection. *Action – CB and JL to meet the landowner*

**19/30 Councillor Reports** (if there is anything to report from any of the following):

(a) **Chairman** –

Cllr Bryan (CB)

Nothing to report.

(b) **Vice-Chairman** -

Cllr Lamb (JL)

- **Church Hougham reported road obstruction by telephone box and a salt bin.** JL reported that the salt bin has, in recent times, been moved – is now appears to be obstructing an official passing place. There are tiny bollards on the side of the road so you can't pull into a passing place the other side of the telephone box. It is unclear who owns this piece of land. *Actions – CF email Cllr Geoff Lymer. CB to speak to DT, who is Councillor for Highways.*
- **Village Green** – JL suggested the Council consider the ongoing maintenance. *Actions – for discussion next ordinary meeting of the Council. Councillors to do a site visit.*
  - (c) **Finance Officer** - Cllr Lamb (JL)
- Unity Trust Bank – 2 new signatories to be arranged plus 1 change of name. *Action – CF to initially contact UTB to change signatories then change name.*
- Taxi provision *Action – for discussion next meeting.*
  - (d) **Police Liaison** - Cllr Christine Peel (CP)

CF reported that there is a new PCSO for the area who is currently in training. *Action – CF to invite PCSO to next ordinary council meeting.*

(e) **Transport and Highways** – Cllr Don Taylor (DT)

DT not present at meeting

(f) **KALC Representatives** - Cllr Bryan (CB)

Nothing to report.

(g) **KCC Councillor** Cllr Lymer (GL)

Nothing to report.

### **19/31 To consider changing the normal meeting pattern of the Council**

**Decision:** It was **RESOLVED** to change the normal meeting date of the Council to the third Tuesday of the uneven months, therefore the next meeting will be 7.30pm on Tuesday 17<sup>th</sup> September. *Action: contact the Village Hall to check new meeting pattern is possible, and create a sheet of dates for the next year for the next ordinary meeting of the council (CF)*

### **19/32 To consider and distribute correspondence.**

- **Netwise and disc space.** The website disc space is full up and needs to be upgraded to the Standard Package. (£250 per year).
- **Decision:** It was **RESOLVED** to pay the £30.41 for the remainder of the year. *Action –CF to liaise with Andrew Finnis (webmaster) for invoices to be raised by Netwise.*

### **19/33 To agree payments as below: -**

- Clerks salary and office allowance £240.24
- Village Green Inspections May/June S Withey £100.00
- Noticeboard – Greenbarnes Limited £1,517.56

- GDPR Compliant Package yearly fee £50.00
- Payroll Masters Invoice 19 £5.99
- HM Revenue and Customs £189.20

The next scheduled meeting of Hougham Parish Council is due on Tuesday September 17<sup>h</sup> 2019, at Hougham Village Hall, and will be confirmed during the week before.