Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Tuesday 17th March 2020**

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**To members of the Council**

You are hereby summoned to attend an ordinary meeting of Hougham Without Parish Council at Hougham Village Hall in West Hougham on **Tuesday 17th March at 7.30pm** for the purpose of transacting the following business.

Cathy Finnis C.M. Finnis **Clerk to the Council** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agenda

1. To receive apologies for absence; please contact Clerk as soon as possible to inform of any absence.
2. To identify any member’s interests; please declare all interests in the book available, if in doubt please check with Clerk.
3. To hear questions from the public; 2 minutes are allowed per member of the public, with answers given by Councillors. The public are NOT permitted to speak after this period.
4. To make reports: Chairman, Vice Chair, KCC Councillor, PCSO, KALC, Highways, Finances, and any other.
5. To discuss rubbish, including rubbish pick up sticks and rubbish bin(CP)
6. To discuss recycling plant (CP)
7. To discuss and decide on grants: Village Hall, Air Ambulance
8. To discuss plan for agreeing finances and financial controls for end of year accounts (2019-2020)
9. Waste management site ongoing issues to discuss
10. To discuss plan for coronavirus and remote working and meetings
11. To make payments:

Simon Withey village green upkeep (Jan/Feb 20) 200.00

Cathy Finnis office allowance and wages (Feb/March 20) 480.68

Payroll (invoices 26 and 27) 11.98

Taxis TBC

The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday May 19th 2020, at 7.30pm at Hougham Village Hall, and will be confirmed during the week before.