Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Tuesday 19th May 2020**

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**To members of the Council**

You are hereby summoned to attend the Annual Meeting of Hougham Without Parish Council (business meeting) via Zoom online platform (by invitation from the Clerk) on **Tuesday 19th May at 7.30pm** for the purpose of transacting the following business.

Cathy Finnis C.M. Finnis **Clerk to the Council** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agenda

1. To receive apologies for absence; please contact Clerk as soon as possible to inform of any absence.
2. To identify any member’s interests; please declare all interests in the book available, if in doubt please check with Clerk.
3. To hear questions from the public; pre-agreed questions to be sent to or via the Clerk during the pandemic period due to meetings not able to be held ‘in public’ due to social distancing rules.
4. To agree the Minutes from 19th March 2020
5. Matters arising from the Minutes 19th March 2020
6. To agree Councillor positions for 2020-21
7. To make reports: Chairman, Vice Chair, KCC Councillor, PCSO, KALC, Highways, Finances, and any other.
8. To agree Annual Governance Statement for 2019/20.
9. To agree the Annual Accounts for 2019/20 and to agree plan for Annual Audit 2019-20
10. To make payments:

Simon Withey village green upkeep (Feb/March/April 20) 300.00

Cathy Finnis office allowance and wages (April/May 20) 480.68 TBC

Payroll TBC

Taxis ?TBC

Mr A Wells, Molecatcher (Village Green) 60.00

Pandemic Village signs (paid back to C Finnis who purchased) TBC

Came and Company Insurance 2020-21 539.10

HM Revenue and Customs (PAYE) 180.20

JRB for dog bags for Village Green. 90.54

KALC Membership 2020-21 236.40

Action with Communities in Rural Kent 2020-21 55.00

The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday July 21st 2020, at 7.30pm at Hougham Village Hall, and will be confirmed during the week before.