Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Wednesday 16th September 2020**

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**To members of the Council**

You are hereby summoned to attend an Ordinary Meeting of Hougham Without Parish Council for Planning and Finance via Zoom online platform (by invitation from the Clerk) on **Tuesday 22nd September 2020** for the purpose of transacting the following business.

Cathy Finnis C.M. Finnis **Clerk to the Council** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agenda

1. To receive apologies for absence; please contact Clerk as soon as possible to inform of any absence.
2. To identify any member’s interests; please declare all interests in the book available, if in doubt please check with Clerk.
3. To hear questions from the public; pre-agreed questions to be sent to or via the Clerk during the pandemic period due to meetings not able to be held ‘in public’ due to social distancing rules.
4. To agree the minutes from the 21st July 2020
5. Matters arising from the minutes, 21st July 2020
6. To make reports:

* Chairman
* County Councillor/ DDC Councillor
* PCSO and Police Matters Councillor
* Vice-Chair
* Finance
* Highways
* KALC

1. Planning applications:

* 20/00992, Old Mill House, Eight Acres, West Hougham, CT15 7AY

1. Payments: *(there may be other payments added prior to the meeting)*

* Simon Withey village green upkeep (July, August 2020) 100.00
* Clerk/RFO Cathy Finnis office allowance and wages (August, September 2020) 480.68 TBC
* Payroll TBC
* Taxis ?TBC
* Came and Company Insurance (extra payment as previously underpaid in error ) 14.25
* HM Revenue and Customs (PAYE) (previous underpayment quarter ending 5th October 2019) 165.64
* SLCC membership (1st October 2020 for 1 year) 78.00
* Printer ink cartridges 41.67
* Royal Mail 2nd class franked envelopes 74.00

***The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday 17th November 2020, at 7.30pm at Hougham Village Hall, or by ‘zoom’ depending on the pandemic situation, and will be confirmed during the week before.***