

# Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

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## Minutes of the Meeting

21<sup>st</sup> July 2020

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### Present:

Cllr Bryan (Chair) *CB*

Cllr Lamb (Vice-Chair) *JL*

Cllr Peel *CP*

Clerk/RFO Mrs Finnis *CF*

### Apologies:

Cllr Taylor

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**20/16 To receive apologies for absence;** Cllr Taylor gave apologies for the meeting.

**20/17 To identify any member's interests;** there were no interests described.

**20/18 To hear questions from the public;** there were no questions from the public.

**20/19 To agree the Annual Accounts for 2019/20, to agree the Annual Audit calculation, to review the Internal Audit response and to agree the public viewing of accounts dates and arrangements.** All matters relating to the Annual Accounts were **RESOLVED** in keeping with the Audit requirements for 2019/20. An exception certificate due to the Council's low income (under £25,000) was accepted by the external auditors. The Annual Audit form was completed and has been added to our website as well as noticeboards, with notice for the public viewing of accounts.

**20/20 To approve the meeting minutes from 19<sup>th</sup> June 2020.** The minutes were **RESOLVED** to be a true and accurate reflection of the meeting and were signed by CF due to pandemic restrictions.

### **20/20 To make reports:**

- Chairman: fibre broadband is now available through BT in the village.

- County Councillor/ DDC Councillor: nil to report
- PCSO and Police Matters Councillor: from Megan Keenher PCSO:

### **Capel-le-Ferne & Hougham**

There have been reports of nuisance youths in the area of the skatepark. Please report anti-social behaviour via 101.

**22/07/2020** and **23/07/2020** there were various reports of a distressed male entering residents gardens of Capel-Le-Ferne. This male was a vulnerable missing person. Police attended and the male will now receive the correct help by relevant agencies. Thank you to all residents who raised their concerns and reported via the correct route of 999 and 101.

- Vice-Chair: had some issues about footpaths and was advised to refer to KCC.
- Finance: nothing further than already discussed.
- Highways: nothing to note.
- KALC: nothing to note.

**20/22 Update on planning matters**. There are ongoing issues around the waste management site, this is still not resolved.

### **20/23 Payments:**

• Simon Withey village green upkeep (May, June 2020)	100.00
• Cathy Finnis office allowance and wages (April/May 20)	480.68
• Payroll	17.97
• Netwise website domain renewal (pd by C Finnis)	15.00
• Netwise UK; premium package support and maintenance for Council website	310.00
• Insurance additional premium	14.25
• PAYE/NI HMRC payments End Quarter 5/7/20	180.20

*The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday September 22nd 2020, at 7.30pm at Hougham Village Hall, or by 'zoom' depending on the pandemic situation, and will be confirmed during the week before.*