

Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

Wednesday 22nd September 2020

Minutes of the Meeting

20/24 To receive apologies for absence; DT did not join the meeting.

20/25 To identify any member's interests; there were no interests identified.

20/26 To hear questions from the public; there were no members of the public present.

20/27 To agree the minutes from the 21st July 2020: they were RESOLVED as a true and accurate

20/28 Matters arising from the minutes, 21st July 2020

- 20/20: reports of youths going round the village on motorbikes Action: CP to contact PCSO MK.

20/29 To make reports:

- **Chairman:** waste management site reported to have had work done to it. *Action: DT and CB to look at it.*
- **County Councillor/ DDC Councillor:** nothing to note. *Action: CF to contact Geoff Lymer, KCC Councillor.*
- **PCSO and Police Matters Councillor:** PCSO Megan Kehner – nothing to note in Hougham. Reported some anti social behaviour in Capel (Lancaster Avenue)
- **Vice-Chair:** nothing to note.
- **Finance:** concern re Taxis. CP reports requests for re-starting of Taxis. Restart it for now and consider for a future agenda item with alternative options. RESOLVED to not restart Taxis currently due to the Covid-19 pandemic and this being potentially a high-risk activity. *Action: CF to prepare other options.* There are some issues with PAYE with cheques reported as not received by HMRC (despite being raised and posted to payroll). In addition, cheques for payroll invoices have not been cashed.

Action: CG to contact HMRC, payroll and another payroll 'DD payroll' to see if they are still in business.

- **Highways:** CF has emailed contact at DDC re the siting of the bin. This is awaiting a collection cost to be determined. Action: CF to email CB on receipt of quotation for agreement. **RESOLVED** in principle. CP requested information on the possibility of bringing in 20mph on the village road.
Action: CG to enquire from Highways the process for this. Have as an agenda item at a future meeting.
- **KALC:** nothing to note.

20/30 Planning applications:

- 20/00992, Old Mill House, Eight Acres, West Hougham, CT15 7AY

It was **RESOLVED** that the Council supports the principles of this application, however, were disappointed that this was a retrospective application.

20/31 Payments: *(there may be other payments added prior to the meeting)*

• Simon Withey village green upkeep (July, August 2020)	100.00
• Clerk/RFO Cathy Finnis office allowance and wages (August, September 2020)	480.68
• Payroll	11.98
• HM Revenue and Customs (PAYE) (previous underpayment quarter ending 5 th October 2019)	165.64
• SLCC membership (1 st October 2020 for 1 year)	76.00
• Printer ink cartridges	41.67
• Royal Mail 2 nd class franked envelopes	74.00

The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday 17th November 2020, at 7.30pm at Hougham Village Hall, or by 'zoom' depending on the pandemic situation, and will be confirmed during the week before.