Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Thursday 19th November 2020**

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**To members of the Council**

You are hereby summoned to attend an Extraordinary Meeting of Hougham Without Parish Council for Planning and Finance via Zoom online platform (by invitation from the Clerk) on **Wednesday 25th November 2020** for the purpose of transacting the following business.

Cathy Finnis C.M. Finnis **Clerk to the Council** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agenda

1. To receive apologies for absence; please contact Clerk as soon as possible to inform of any absence.
2. To identify any member’s interests; please declare all interests in the book available, if in doubt please check with Clerk.
3. To hear questions from the public; pre-agreed questions to be sent to or via the Clerk during the pandemic period due to meetings not able to be held ‘in public’ due to social distancing rules.
4. To agree the minutes of the previous meeting
5. To consider questions arising from the minutes of the previous meeting.
6. Reports from Chairman, Vice Chair, Village Hall Representative, District Councillor and PCSO.
7. To consider requests for grants: village hall:
   * 1. 12.10.20 £2300 Internal room
     2. 3.11.20 £2048.62 Kitchen
     3. 3.11. 20 £1813.14 Water/Electric/Insuranc
     4. 3.11.20 £430.00 Door
8. To consider planning applications:
9. 20/01198 Change of use of land to residential and erection of detached home office, Meadow View, Crooks Court Lane, West Hougham, CT15 7BN

8. Proposal to change Payroll Provider to Ability Payroll.

9. Proposal to increase payment for regular maintenance of Village Green ,from £50 per month to £65 per month from January 2021

10. 2021 Census - information

11. Hougham Village Playground Annual Report

12. Update on bin - Satmar Lane

13. Payments:

1. Cathy Finnis 2 months. TBC
2. Simon Withey 2 months £100
3. Payroll 2 months (plus cheque re-raised from April 2020 due to non-cashing of cheques)
4. Playground Annual Report £78.00
5. New starter payroll company (if agreed) TBC
6. Harmer and Sons (invoice awaited at time of writing)

***The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday January 19th, at 7.30pm at Hougham Village Hall, and will be confirmed during the week before.***