Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

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**Tuesday 19th January 2021**

**Minutes of the Meeting**

Present:

Cllr C Bryan (Chair) (CB)

Cllr J Lamb (Vice-Chair) (JL)

Cllr C Peel (Member). (CP)

Cllr D Taylor (Member). (DT)

Cathy Finnis -Clerk (CF)

Apologies:

KCC Cllr Geoff Lymer – apologies. (GL)

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**20/51 To receive apologies for absence**; Cllr DT joined by phone. Cllr Geoff Lymer has given his apologies.

**20/52 To identify any member’s interests**; no there were no interests declared.

**20/53 To hear questions from the public**; there were no public present.

**20/54 To agree the minutes of the meetings**, dated 25th November and 17th December 2020. It was **RESOLVED** there minutes are an accurate and true representation of the meetings – signed by CF (in place of CB as C19 pandemic)

**20/55 To consider questions arising** from the minutes of the previous meetings. The bin has been installed, CP reports, however there is still some rubbish around the area, which CP is going to report to DDC.

**20/56 Reports**

There were no reports from the Chairman, Vice Chair, Village Hall Representative

**District Councillor:**

**Further Symptom-free Testing Sites Opening in Kent**

Another five rapid-result coronavirus (COVID-19) testing sites for people who don’t have symptoms are opening in Kent, in addition to 19 centres already in operation.

The testing will find people who don’t currently have symptoms, who may be unknowingly spreading the virus in the community and the sites are part of a rolling programme to help reduce the rates of transmission in Kent.

In addition to sites already running across the county, people can book for tests using the link [www.kent.gov.uk/symptomfreetest](https://eur01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.kent.gov.uk%2Fsymptomfreetest&data=04%7C01%7CClare.Stewart%40kent.gov.uk%7C0fb1db870c814b3a152e08d8bb9a1e02%7C3253a20dc7354bfea8b73e6ab37f5f90%7C0%7C0%7C637465617889008153%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=Ii8yjVsJ9odK%2FPRg7NecmHe71GdSOLmxw%2B%2BHZDJ1gFM%3D&reserved=0) at the following venues:

* **Sandwich** Guildhall Museum, Cattle Market, Sandwich, CT13 9AH (open from 20 Jan)
* Vestry Hall, **Cranbrook**, TN17 3HA (open from 20 Jan)
* **Ashford** North Youth Centre, Marbledon Avenue, TN24 8BJ (open from 22 Jan)
* Conservative Club **Gravesend**, 193 Parrock Street, Graveesend, DA12 1EW (open from 27 Jan, booking opens later this week)
* **Herne** Centre, School Lane, Herne, CT6 7AP (open from 27 Jan, booking opens later this week).

All 24 symptom free testing sites will be open daily from 9am to 7pm. Children aged five-years-old and over can also be booked to take the test but will need assistance at the site from a parent/carer. It is recommended that people are tested frequently, every two weeks if possible.

People booking tests should be advised that if possible, they will need a QR code app reader or the NHS app already installed on their mobile phone. Assistance is available at the sites for registration if needed.

Sites already operating include County Hall in Maidstone; the Hop Farm in Paddock Wood; Hawkinge Community Centre; Swanscombe Centre; Ball and Ball Centre in Sevenoaks; Halfway, Sheerness; Ramsgate Port; Northfleet Youth Club, Gravesend; Swanley Youth Club; Dover Discovery Centre; Folkestone Library; Eurogate Business Park, Ashford; Kent Show Ground, Detling; Kemsley Community Centre; The Centre, Birchington; Sidney Cooper Gallery, Canterbury; Larkfied Library; Fairfield Leisure Centre, Dartford  and Assembly Hall Theatre, Tunbridge Wells. The full list and addresses can be found at [www.kent.gov.uk/symptomfreetest](https://eur01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.kent.gov.uk%2Fsymptomfreetest&data=04%7C01%7CClare.Stewart%40kent.gov.uk%7C0fb1db870c814b3a152e08d8bb9a1e02%7C3253a20dc7354bfea8b73e6ab37f5f90%7C0%7C0%7C637465617889018167%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=dzHOtatNIZhiVdvRUyBn3aj5BI%2F2l3SCbui53h2EVNU%3D&reserved=0)

Once all 24 sites are open, there will be capacity for over 20,000 tests across Kent per day. As of 15 January, 93,862 tests had been conducted with 956 positive cases identified – a positivity rate of 1.02 per cent – this means that these asymptomatic people now know to self-isolate which reduces the spread to others.

To book a test and for more information go to [www.kent.gov.uk/symptomfreetest](https://eur01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.kent.gov.uk%2Fsymptomfreetest&data=04%7C01%7CClare.Stewart%40kent.gov.uk%7C0fb1db870c814b3a152e08d8bb9a1e02%7C3253a20dc7354bfea8b73e6ab37f5f90%7C0%7C0%7C637465617889018167%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=dzHOtatNIZhiVdvRUyBn3aj5BI%2F2l3SCbui53h2EVNU%3D&reserved=0)

Residents attending this testing will undergo a lateral flow swab test and will receive their result within a couple of hours of attending the test by text or email. If they are positive, they will be told to self-isolate, follow the national guidance and they will be instructed to have a PCR test to confirm their positive result. If they are negative, they must still continue to observe social distancing guidelines, wear a mask in public and regularly wash hands.

These sites are in addition to the regional and local testing sites for people who have symptoms. If you have symptoms you should NOT attend one of our symptom-free testing sites but instead book a PCR test [https://www.gov.uk/get-coronavirus-test](https://eur01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fget-coronavirus-test&data=04%7C01%7CClare.Stewart%40kent.gov.uk%7C0fb1db870c814b3a152e08d8bb9a1e02%7C3253a20dc7354bfea8b73e6ab37f5f90%7C0%7C0%7C637465617889028148%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=zbAZctcpXedW%2BzTUmzwMXHUuyzciKSkJz%2F%2FVMAeb7Cc%3D&reserved=0)

**PCSO:** on 3/12/21it is reported that The Street had criminal damage to the fence and shed. Abbey Road reported a RTC non-injury.

**20/57 To agree on a precept for 2021-22**

The Council has **RESOLVED** to keep the precept at £10,500 which is the same as the previous year. *Action: CF to prepare Council precept form for CB to collect and post.*

**20/58 To consider planning applications:**

**Proposal:** Erection of a two storey and single storey rear extensions, first floor extension over existing garage, front porch, garage/loft conversion, 3 no. rooflights, rear patio, garden fence and gate (existing rear extension and porch canopy to be demolished) **Location:** 3 The Street, West Hougham, CT15 7BB,

The Council **RESOLVES** to support the application. *Action: CF to complete in DDC planning portal.*

**20/59 Update on Payroll Provider changes.**

We are now officially moved over to Ability Payroll. Continued niggles from the previous payroll have been found and now rectified. HMRC payment of £180.20 was paid on Ability Payroll’s advice for quarter ending 5/1/21 and was duly paid between meetings due to statutory requirement.

**20/60 Dover Local Plan – consultation materials**

CF has emailed to counsellors the option to join an online session to understand how the Local Plan will work online. In addition, CF will try and order some suitable materials, if possible, from DDC for CB to decide whether to put on the noticeboards or not.

**20/61 Payments:**

1. Cathy Finnis 2 months. £681.97
2. Simon Withey 2 months £130
3. Payroll January 2021. £5.50

***The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday 16th March , at 7.30pm at Hougham Village Hall, and will be confirmed during the week before.***