Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

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**Friday 14th May 2021**

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**To members of the Council**

You are hereby summoned to attend an Extraordinary Meeting of Hougham Without Parish Council for conducting planning business via Zoom online platform (by invitation from the Clerk) on **Tuesday 18th May at 7.30pm** for the purpose of transacting the following business.

Cathy Finnis C.M. Finnis **Clerk to the Council** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agenda

1. To receive apologies for absence; please contact Clerk as soon as possible to inform of any absence.
2. To identify any member’s interests; please declare all interests in the book available, if in doubt please check with Clerk.
3. To hear questions from the public; pre-agreed questions to be sent to or via the Clerk during the pandemic period due to meetings not able to be held ‘in public’ due to social distancing rules.
4. To agree the last sets of minutes, on 16th March and 13th April 2021
5. Matters arising from minutes.
6. Reports from Chair/Vice Chair/County Councillor/PCSO
7. To agree on the year 2020-2021 accounts and the governance statement.
8. To consider/agree on the proposal re: the defibrillator
9. To discuss the issue of the bunded area and nearby properties.

13. Payments:

i. Ability Payroll £11.00

ii. Clerk wages and office allowances £250.59

iii. Came and company annual insurance premium £553.77

iv. Simon Withey maintenance of Village Green £130.00

***The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday, July 20th at 7.30pm at Hougham Village Hall or by ‘Zoom’ , and will be confirmed during the week before.***