Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Minutes of the Meeting**

**Tuesday 18th May**

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**Members present:**

Cllr Lamb (Chair for this meeting( (JL)

Cllr Christine Peel (CP)

Cllr Don Taylor (by phone) (DT)

Cathy Finnis (Clerk) (CF)

**Apologies:**

Chris Bryan

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06/21 **To receive apologies for absence;** Chris Bryan

06/22 **To identify any member’s interests;** there were no interests declared

06/23 **To hear questions from the public;** there was one member of the public present, mainly for item 06/28 and he had the opportunity to speak to the council.

06/24 **To agree the last sets of minutes, on 16th March and 13th April 2021**

Both sets of minutes agreed as true and accurate and signed as such by CF (pp for JL)

06/25 **Matters arising from minutes:**

* Pot holes - CB writing emails and awaiting response.
* Geoff Lymer is no longer our County Councillor local council elections this month.

06/26 **Reports from Chair/Vice Chair/County Councillor/PCSO :**

PCSO Megan Keehner Report:

Capel-Le-Ferne

05/04/2021 - Old Dover Road – “Suspicous event” Vehicle acting suspicous around dogs. Intelligence department made aware.

22/04/2021 – Lancaster Ave – Criminal damage. Youths set fire to the skate park. Crime report submitted.

30/04/2021 – Capel-Le-Ferne - “Suspicous Event” A male was asking residents to buy campervans on residents driveways. This may be linked to vehicle thefts that have occurred.– Intelligence report has been submitted.

06/27 **To agree on the year 2020-2021 accounts and the governance statement.**

Accounts and governance statement **RESOLVED**. CF to send CB the audit exception form due to relatively small income.

06/28 **To consider/agree on the proposal re: the defibrillator**

There was a long discussion between the public and the Council members. It was **RESOLVED** in principle to provide at least one defibrillator with consideration given for another one in due course. To be discussed in detail and agreed on in July meeting.

06/29 **To discuss the issue of the bunded area and nearby properties**.

There had been an issue raised by a member of the public, living near the bonded area. It was understood that the matter was in hand by CB and Andrew Finnis (previous Chairman when the bunded area was created under DCC planning permission).

06/30 **Payments:**

i. Ability Payroll £11.00

ii. Clerk wages and office allowances £250.59

iii. Came and company annual insurance premium £553.77

iv. Simon Withey maintenance of Village Green £130.00

The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday, July 20th at 7.30pm at Hougham Village Hall or by ‘Zoom’ , and will be confirmed during the week before.