Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Tuesday 15th March 2022**

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**To members of the Council**

You are hereby summoned to attend an Extraordinary Meeting of Hougham Without Parish Council for conducting planning business via Zoom online platform (by invitation from the Clerk) on **Tuesday 22nd March 7.30pm** for the purpose of transacting the following business.

Cathy Finnis C.M. Finnis **Clerk to the Council** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agenda

1. To receive apologies for absence; please contact Clerk as soon as possible to inform of any absence.
2. To identify any member’s interests; please declare all interests in the book available, if in doubt please check with Clerk.
3. To hear questions from the public; pre-agreed questions to be sent to or via the Clerk. The public are welcome to join the meeting, please contact the Clerk to arrange access to the Zoom meeting.
4. To agree the last sets of minutes, on 22nd January 2022
5. Matters arising from minutes of 22nd January 2022.
6. Reports from Chair/Vice Chair/County Councillor/PCSO/Clerk
7. Update on the plan for raising the money for the defibrillator.
8. To consider the reports of Hougham ‘Highway Safety Issues’ from parishioner and consider the Highway Improvement Plan.
9. To consider and agree the request of a parishioner for village signs upgrade (design suggestions already sent round to Councillors to comment on).
10. To consider and agree grants: the Church Yard and the Kent Air Ambulance.
11. Planning applications: a) Jubilee Cottage, The Street (Erection of detached double garage and b) New Church Farm, Doctors Lane (Removal of Condition 7, agricultural occupancy)
12. To consider Audit 2021-2022 – internal auditor appointment.
13. Payments:

i. Ability Payroll invoices 15 & 16 £11.00

ii. Clerk wages and office allowances (2 months) £500.98

iii. Simon Withey maintenance of Village Green (2 months) £130.00

***The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday, May 17th at 7.30pm at Hougham Village Hall or by ‘Zoom’, and will be confirmed during the week before.***