Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Minutes of the Meeting**

**Tuesday 25th January 2022**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

21/48 **To receive apologies for absence**; Cllr Hibbert gives apologies for tonight due to a meetings clash. Cllr Taylor is not available.

21/49 **To identify any member’s interests**; there were no interests identified.

21/50 **To hear questions from the public**; there were no questions from the public.

21/51 **To agree the last sets of minutes, on 23rd November 2021.** It was **resolved** that the minutes are a true and accurate record of the meeting. They were signed by CF pp for the Chair.

21/52 **Matters arising from minutes of 23rd November 2021.** Playdale repairs costs of £3778. – *CF to complete order form and organize cheque payment.*

21/53 **Reports from Chair** – nil to raise not on agenda

**Vice Chair** Mead house drainage. Cllr Christine says it’s in hand with KCC and for help with the Church Yard *Action: CF to send form to Rachel Hogben*

**PCSO** SUS EVENT – Gravel Land, West Hougham. A male was reported trying to flag vehicles down and standing in front of vehicles on two different occasions. Please be cautious of events like this and put your safety first.

**21/54 To consider and agree the proposal for raising the money for the defibrillator.**

The proposal was agreed. That is that the money of £3000 will be raised by the Council with parishioners being asked to donate to two defibs for West and Church Hougham. The community goal will be to raise a minimum of £1500 and the Council will match each pound raised by giving a pound. Actions: CF to set up a ‘just giving’ site and buy/obtain donation envelopes. *CF to design and purchase leaflets and posters for a reasonable competitive sum. Cllr Peel to assemble a group to distribute leaflets.*

21/55 **To consider and agree ‘Please do not drop litter!’ signs and costs. (see email from Cllr Hibbert)**

Ask Andrezej Kluczynski DDC about metal signage – West Hougham 6 signs and Church Hougham 10 signs. Please could you email designs. Each sign is £11.60 plus VAT. The Council resolve to pay for these 10 signs so Clerk will circulate signage options and will decide via email and Clerk will order before next meeting. *Action: CF to contact Mr Kluczynski at DDC for options for the metal signage and circulate to the Councillors if there is a choice in design.*

21/56 To agree a 2022-2023 Precept

Long discussion on the precept. Council currently has many projects, including maintaining village green and play equipment and funding at least 50% of the defibrillators proposed for the villages.

£12,750 precept resolved. *Action: CF to notify DDC*.

21/57 Payments:

i. Ability Payroll invoices 13 & 14 £11.00

ii. Clerk wages and office allowances (2 months) £501.18

iii. Simon Withey maintenance of Village Green (2 months) £130.00

iv. Yearly emptying of DDC bin (CF to pay by direct debit and to be repaid) £94.23

v. HMRC quarter end 5/1/22 £173.00

vi. Playdale £3779.

vii. Pilgrim’s Hospice £50 (in memoriam Carole Ash)

viii) Microsoft Officer payments 4 months £31.96

The Council wish to send their sympathies to the family and friends of Carole Ash.   
Carole Ash was a much-loved member of our community, her dedication to Hougham was an inspiration, from Parish Clerk, Village Hall duties, Fete Days, Fund raising, Gardening the list is endless, Carole’s presents in the village will be sorely missed. Condolences to her family. RIP Carole.

***The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday, March 15th at 7.30pm at Hougham Village Hall or by ‘Zoom’, and will be confirmed during the week before.***