Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

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**Minutes of the Meeting**

**Tuesday 18th October 7.30pm**

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Present:

Cllr Bryan

Cllr Lamb

Cllr Peel

Cllr Piggot

Mrs Finnis – Clerk to the Council

Apologies:

Cllr Taylor

District Cllr Hibbert

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22/30 **To receive apologies for absence**

Cllr Taylor, District Hibbert

22/31 **To identify any member’s interests**

There were none declared

22/32 **To hear questions from the public**

There were no members of the public present

22/33 **To agree the minutes of the meeting held on 15th August 2022.**

It was **resolved** that the minutes were a true and accurate reflection of the meeting and signed as such.

22/34 **To consider matters arising from meeting 15th August 2022.**

**Bund** – reviewed the pictures and report from Simon Withey.

*Action: Clerk to ask for Harmer and Sons for a quotation for tidying up for the bund.*

22/35 **To review councillor’s reports. PCSO, Eva Winter.**

Cllr Bryan – attended Village Hall meeting and asked for support to fix the defibrillator to the external wall of the village hall.

22/36 **To consider planning application Abbotscliff House, New Dover Road, Capel le Ferne 22/01266**

It was **resolved** that the Council would not reach a view on this application.

22/37 **To agree on defibrillator**

i) alternative offer – London Hearts offer discussed, alongside the HeartBeat Trust. *Action: Cllr Bryan to speak to the London Hearts Charity to ask some questions for assurance, and Cllr Lamb will speak to the Parish Council at Elms Vale who have a recently installed phone box defibrillator, that they have painted yellow.*

ii) village hall offer to situate it on the external wall – this will need to be arranged both in terms of the correct equipment ordered and correctly installed by a certified electrician.

iii) agreement to order the equipment – where to? *To be confirmed.*

22/38 **To discuss the Play Inspection** 19th September 2022 and actions.

The play inspection report was noted and discussed with no actions to take on this occasion. The play area and village green will continue to be monitored by Mr Withey on a regular basis for the Council.

22/39 **To appoint a village hall representative** for the committee. Cllr Bryan has agreed to be the representative for the next year.

22/40 **Mole Man** The Clerk has reported no reply from the mole man since 5th October. The Council has resolved to not take action at the current time, but monitor the situation.

22/41 **To agree payments** as follows: -

The Council **resolved** to make all payments

Clerk wages and office allowance Oct 22 £259.39

Microsoft Office suite (paid to Clerk) £39.95

Village Green maintenance (S. Withey) Sept/Oct ‘22 £130.00

Ability Payroll Invoices 21 £5.50

PAYE quarter ended 5th October 2022 £179.60

Society of Local Council Clerks membership 22/23 £98.00

The next scheduled meeting of Hougham Parish Council is due on Tuesday 20th December 2022, at Hougham Village Hall or by ‘Zoom’, and will be confirmed during the week before.