Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

22nd March 2022

**Minutes of the Meeting** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Members Present:

Chris Bryan (Chair) CB

Jodie Lamb (Vice Chair) JL

Christine Peel CP

Kevin Piggot (newly co-opted member)

*Also in attendance:*

Martin Hibbert (DDC Ward Councillor) MH

Cathy Finnis (Clerk to the Council and RFO) CF

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21/58 **To receive apologies for absence**; Cllr Taylor absent.

21/59 **To identify any member’s interests**; there were no interests declared.

21/60 **To hear questions from the public**; there are no members of the public present.

21/61 **To agree the last sets of minutes, on 25th January 2022** It was **RESOLVED** that

21/62 **Matters arising from minutes of 25th January 2022.**

Broadsole Lane – Cllr Peel has chased Ian Day. Drainage work should have been done in January. **Action:** *Cllr Peel will continue to chase as appropriate.*

21/63 **Reports**:

Chair: The Chair welcomed Kevin Piggot as a co-opted member. ***Action****: to send the paperwork to Kevin.*

District Councillor Hibbert: explained he is keen to get better connection with the parishes and the ward and district.

PCSO: email regarding defibrillators to be made known to local police stations. To be actioned once defibs are in place in Hougham Parish Council

Clerk: moles have been found on the village green – and Tony Molecatcher has been contacted by the Clerk (no response, as yet). In addition, the repairs to the Village Green by Playdale are happening next week. They have Simon Withey’s contact details etc.

21/64 **Update on the plan for raising the money for the defibrillator**.

It was **RESOLVED**

* Agreed the locations of the defibrillators: the village hall in West Hougham and the old BT phone box in Church Hougham
* Agreed that CF will set up a ‘go fund me’ account for direct donations online. To be transferred to Unity Trust Bank (either cheque or bank transfer)
* Agreed that Cllr Peel is to arrange a leaflet and donation envelope drop to all the houses in the village.
* Agreed to have leaflets/posters/donation envelopes sourced and paid for, as needed via Heart Beat Trust.
* There has been a donation of £500 for the defibrillator fund.

21/65 **To consider the reports of Hougham ‘Highway Safety Issues’ from parishioner** and **consider the Highway Improvement Plan**.

A member of the parish has been in communication with Councillor Hibbert and Dean Martin.

The location in issue is Satmar Lane, as you leave the village. There are two points: the speed limit there is 50mph at that point. There is no pathway for residents to walk to the play area or walk their dogs. 2. The road is narrow at that point, often due to residents parking that makes it dangerous.

Mr Martin visited the site and suggested that a small layby could be created and a movement of the 50mph moved to the end of the village, rather than 100m in now where it is located. Housing Association have visited the site, and they were not prepared to put a layby in place.

Cllr Hibbert has suggested the automatic loop recorder (ATC) of speed of traffic and to complete the HIP. There is a 20mph initiative from KCC. There is an option to write to KCC Highway ‘compliments and complaints,’ which is worth doing. *Action Cllr Hibbert to send KCC initiative and the HIP information and the background information to Clerk, who will send onto the Chair.*  *Action:* *Cllr Bryan will email Mr Martin that the Council are supportive regarding the improvement of safe parking and the reduction in the speed limit for the whole village.*

21/66 **To consider and agree the request of a parishioner for village signs upgrade**

*Action: Clerk to obtain costings for these signs and for bespoke litter signs.*

21/67 **To consider and agree grants:**

**Church Yard** – The grant form and financial statements have been received from Rachel Hogben. £400 per annum has been requested for grass cutting the church yard. It was **RESOLVED** that this year would be paid and every future year would be reviewed annually. Clerk – get in touch with Rachel Hogben and ask how to pay the grant for year April 1st 2022-31 March 2023

**Kent Air Ambulance** - It was **RESOLVED** to pay £400 grant for this financial year. **Action:** *Clerk to arrange payment.*

**Citizen’s Advice Bureau (Dover and Deal)** – It was **RESOLVED** to pay £200 for this financial year. **Action:** *Clerk to arrange payment.*

21/68 **Planning applications:**

**a) Jubilee Cottage, The Street (Erection of detached double garage**) The Council RESOLVED to support this application. *Action: Clerk to enter onto Portal.*

**b) New Church Farm, Doctors Lane (Removal of Condition 7, agricultural occupancy)**

It was **RESOLVED** that the Council support this application.

21/69 **To consider Audit 2021-2022** – internal auditor appointment. Clerk to ask Andrew Finnis if he would consider.

21/70 **Payments:**

i. Ability Payroll invoices 15 & 16 £11.00

ii. Clerk wages and office allowances (*2 months*) £500.98

iii. Simon Withey maintenance of Village Green (*2 months*) £130.00

iv. Zoom account and Microsoft (*paid by CF*) £159.86

v. Grant to Church £400

vi. Grant to Kent Air Ambulance £400

vii. Grant to Citizen’s Advice Bureau £200

***The next scheduled ordinary meeting of Hougham Parish Council is due on Tuesday, May 17th at 7.30pm at Hougham Village Hall or by ‘Zoom’, and will be confirmed during the week before.***