Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Friday 17th March 2022**

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**To members of the Council**

You are hereby summoned to attend an Ordinary Meeting of Hougham Without Parish Council (by ‘zoom’) for conducting planning business (by invitation from the Clerk) on **Tuesday 21st March, 7.30pm** for the purpose of transacting the following business.

Cathy Finnis C.M. Finnis **Clerk to the Council**

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**Agenda**

1. **To receive apologies for absence**
2. **To identify any member’s interests**
3. **To hear questions from the public**

4 **To agree the minutes** of the meeting held on **Tuesday 7th February 2023**.

1. **To consider matters** arising from meeting **Tuesday 7th February 2023**.
2. To review **councillor’s reports.**
3. To consider and agree **Grant Applications:**
   * Hougham Church - £500 for grass cutting in church yard
   * Kent Air Ambulance requested donation

8 To consider **planning application**s

Re: Erection of detached dwelling, relocation of existing stables etc at Wellington Fields, Lowslip Hill, West Hougham there is a planning committee meeting on 23rd March 2023 at 6pm

1. **Defibrillators – next steps to be agreed.**

* Agreement for placing at Village Hall. Fitting to outside wall and electricity connection.
* Phone box – CB reports ready to install. Employ electrician to install defibrillator
* Defibrillators to be added to database.

10 **Audit 2022/23** Planning

9 To agree **payments** as follows: -

Microsoft Office suite (paid back to Clerk) Feb and March 2023 15.98

Village Green maintenance (S. Withey) Jan/Feb 2023 130.00

Ability Payroll Invoices 28 + 29 11.00

Clerk wages and office allowance Feb and March 2023 558.78

Zoom subscription (1 year) (paid back to Clerk) 119.90

200 standard envelopes and 24 2nd class stamps 30.98

The next scheduled meeting of Hougham Parish Council is due on Tuesday 16th May 2023, at Hougham Village Hall or by ‘Zoom’, and will be confirmed during the week before.