Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Thursday 20th April 2023**

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**To members of the Council**

You are hereby summoned to attend an Ordinary Meeting of Hougham Without Parish Council (by ‘zoom’) for conducting planning business (by invitation from the Clerk) on **Tuesday 25th April at 7.30pm** for the purpose of transacting the following business.

Cathy Finnis C.M. Finnis **Clerk to the Council**

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**Agenda**

1. **To receive apologies for absence**
2. **To identify any member’s interests**
3. **To hear questions from the public**
4. **To agree the minutes** of the meeting held on **21st March 2023**.
5. **To consider matters** arising from meeting **21st March 2023**.
6. **To agree a donation** for Daphne (which charity?)
7. **To agree the Annual Accounting Statement** for the Audit 2022-23
8. **To agree the Annual Governance Statement** for the Audit 2022-23
9. **To agree the Annual Exemption Certificate** for the Audit 2022-23
10. **To discuss the new Council** and co-option arrangements.
11. **To consider planning applications**
12. **To update on defibrillators** – update regarding electrics and phone box improvements.
13. **To discuss the issues regarding the road** between West Hougham and Alkham.
14. **To discuss the Skip Site** and the heavy goods vehicles travelling in the village on a regular basis.
15. **Update on payments** from March (re: stamps)
16. **To agree payments** as follows: -

Microsoft Office suite (paid back to Clerk) Feb and March 2023 15.98

Village Green maintenance (S. Withey) March 2023 plus stamp cost 65.00 +2.50

Ability Payroll Invoices 30 11.00

Ability Payroll Annual Pension Statement TBC

Clerk wages and office allowance April 2023 plus stamp cost TBC +2.50

The next scheduled meeting of Hougham Parish Council is due on Tuesday 9th May 2023, at Hougham Village Hall or by ‘Zoom’, and will be confirmed during the week before.

**Please note this is the first meeting of the newly elected Council.**