Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Thursday 29th June 2023**

**Minutes of the Extraordinary Meeting**

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**Present:** Cllr Lamb (Chair)

Cllr Green (Vice-Chair)

Cllr Peel

Cllr Piggott

Cllr Robinson

Clerk Mrs Finnis

**Absent:**

Cllr Davies

Cllr Oxenham

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1. **To receive apologies for absence**

Councillor Davies and Councillor Oxenhamwere absent.

1. **Declarations of Office to be signed/handed to Clerk or representative**

These are all now completed.

1. **Election of Finance Officer**

The Council ***RESOLVED*** to appoint Councillor Piggot as the Councillor Finance Officer.

1. **To hear questions from the public**

There were no members of the public present.

1. **To consider and agree a response to the Planning Application 23/00568**

There was a considerable discussion including the issues around AONB and at the contravention of planning policy. The caravans are unattractive, and it is in not in the keeping of the character of the village and they’re visible from the road. The caravans are outside of the planning envelope for Hougham Without Parish. The Council are concerned this could lead to a precedent within the village. The Council ***RESOLVED*** to object the planning application. *Action: Clerk to complete planning portal as above.*

Cllr Robinson plans to raise the issues this planning application raises at the KALC meeting. *Action: Cllr Robinson to attend KALC meeting and raise these issues discussed.*

1. **Banking change update and to agree payments**

Due to the ongoing banking issues no access to cheques. Expecting agreement from Unity Trust Bank by xxxx. If we do not achieve agreement this time, we will move to just get Cllr Lamb and Cllr Peel on the banking agreement.

Ad hoc parking (eg. 12, max of 20 cars), the cars are parked near the footpath on grass with reinforcement under. Saturday afternoon when children are playing in the park. It’s not currently fenced in – would it need chapter 8 fencing around it

Actions: Clerk to contact Insurance plus contact Insurance re the delay in possible payments due to banking issue.

Go ahead and pay

Agree Cllr Peel pay for the work on the phone box in cash, and claim back cheque from Council.

1. **Discuss and agree the next Ordinary Meeting of the Council date.**

31st July or 2nd August – check with Diane Oxenham

Cllr Lamb closed the meeting at 8.30pm.

**Next meeting:**

Bullet points outlining: what we’re responsible for, Cathy’s employment, financial summary, annual risk assessment, annual governance statements etc.

Jodie has agreed to put agenda into Church Hougham noticeboard.