Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Thursday, 14th September 2023**

Summons and Agenda

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***To members of the Council***

You are hereby summoned to attend An Ordinary Meeting of Hougham Without Parish Council at Hougham Village Hall for conducting planning business (by invitation from the Clerk) on **Tuesday 19th September 2023** for the purpose of transacting the following business.

Cathy Finnis

C.M. Finnis, MA

Clerk to the Council

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| Agenda number | Description | Owner |
| 49/23 | Welcome from Chair and to receive apologies for absence | Chair |
| 50/23 | To agree the Minutes dated 7th August 2023 | Chair/All |
| 51/23 | To consider any matters arising from Minutes 7th August 2023 | Chair/All |
| 52/23 | To hear questions from the public. | Chair/Public |
| 53/23 | To consider the finances to date and precept.  Balance 19/9/23: £16,690.89 | Clerk/All |
| 54/23 | To consider the issues with the Waste site and decide on any action the Council wishes to take. | Chair |
| 55/23 | To consider what action the Council wishes to take regarding the play equipment and anti-social behaviour on the village playground. | Cllr Oxenham/All |
| 56/23 | To agree on the plan for the play equipment and to consider and agree a loan to do the works. | Chair/Clerk |
| 57/23 | To consider the passing place in Church Hougham and what action the Council wishes to take. | Chair/All |
| 58/23 | To decide on the signage for Church Hougham phone box. | Chair/All |
| 59/23 | To agree Cllr Robinson’s Report on *‘Coffee And Cake’* Morning 2nd September 2023 11.00 – 13.00 (report forwarded to councillors) | Cllr Robinson/All |
| 60/23 | Cheques to be agreed and paid:   * JRB Enterprise Ltd (Dog bags) £160.44 * Employee wages/office allowance (August/Sept) £558.58 * Ability Payroll (August/Sept) £13.00 * Contractor wages (August/Sept). £130.00 * Netwise invoice £420.00 | Chair/All and Signatories to sign. |
| 61/23 | Training for councillors via KALC:   * **Dynamic Councillor module** ideal for new Councillor or those who need a refresh. Online on 5th October at 6.30pm or Burham Village Hall 14th October from 9.30am (morning). £50 plus VAT. * **Finance for Councillors** 26th September or 5th October, 10-11.40am, online event, £40 plus VAT   Please let the Clerk know if you wish to book any of these sessions. | Clerk/All |
| 62/23 | Date of next meeting and close: 21st November at 7.30pm | Chair |