Hougham Without Parish Council

13 Victoria Road, Capel-le-ferne, CT18 7LR

Email: cathy.finnis@googlemail.com

**Wednesday, 28th February 2024**

Summons and Agenda

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***To members of the Council***

You are hereby summoned to attend An Ordinary Meeting of Hougham Without Parish Council at Hougham Village Hall for conducting planning business (by invitation from the Clerk) on **Tuesday 5th March 2024** for the purpose of transacting the following business.

Cathy Finnis

C.M. Finnis, MA

Clerk to the Council

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| Agenda number | Description | Owner |
| 96/23 | Welcome from Chair and to receive apologies for absence  Please identify any interests you think you might have during the meeting. | Chair  All |
| 97/23 | To agree the Minutes dated 16th January 2024 | Chair/All |
| 98/23 | To consider any matters arising from Minutes of 16th January 2024 | Chair/All |
| 99/23 | To hear questions from the public. (No longer than 5 minutes per question, maximum of three questions) | Chair/Public |
| 100/23 | To update on the current balance 28/02/24: £11,472.82 | Clerk/All |
| 101/23 | Chair’s Update/Report | Chair |
| 102/23 | Councillor’s Updates/Reports *(please make yourself known to Chair and Clerk if you wish to address the Council)*  *District and County Councillor’s Updates (please inform the Chair and Clerk if you wish to address the Council)* | Councillors |
| 103/23 | To decide on Planning Application:  23/01400 Change of use of land and conversion of barn to residential accommodation for agricultural workers. Frampton, Hougham Court Lane | Chair/All |
| 104/23 | To update on the Village Green Working Party | Cllr Oxenham, Cllr Robinson |
| 105/23 | To discuss the issues in the village relating to potholes and flooding. | Cllr Robinson |
| 106/23 | To discuss the issues relating to street signs again. | Cllr Peel |
| 107/23 | Discuss the mowing contract and renewal for the next year. | Chair/All |
| 108/23 | Cheques to be agreed and paid:   * Employee wages/office allowance (Feb/March ’24) £598.78 * Ability Payroll (Feb/March ’24)) £13.00 * Contractor wages (To date). £TBC * Hougham Hall hire £130.00 | Chair/All and Signatories to sign. |
| 109/23 | Annual Business Meeting of the Council (the next meeting) and Annual Parish Meeting (must be between 1st March and 1st June and not before 6pm)  We may need another meeting in April for accounts. | Clerk |
| 110/23 | Training for councillors via KALC:   * **Dynamic Councillor module** ideal for new Councillor or those who need a refresh. Online or in person. The cost will be funded by the Council.   Please let the Clerk know if you wish to book. | Clerk/All |
| 111/23 | Date of next ordinary meeting of the Council: 21st May 2024  Next ordinary meetings (2024 – 2025):  21st May 2024 (Annual Council Business Meeting)  16th July 2024  17th September 2024  19th November 2024  21st January 2025  18th March 2025 |  |